



APPLICATION FOR TIME-OFF

Name : Shahirah binti Husin
Department : Lightcraft KL
Designation : ADMIN EXECUTIVE CUM RECEPTIONIS
Date Applied : 04-10-2021 (Mon) 11:50:49

Total Off In Month : 0.0 Hour(s)

Date Time-Off : 29-09-2021 (Wed)
Time From : 16:30:00 To 18:00:00
Off Hours : 1.5 Hour(s)
Replace Date : 30-11--0001 (Mon)
Reason : take care son
Remarks : NULL

Released by : 30-11--0001 (Mon) 00:00:00
Approved by : Canice 04-10-2021 (Mon) 12:00:56

