



APPLICATION FOR TIME-OFF

Name : Haw Siew Kien
Department : Lightcraft KL
Designation : PURCHASING MANAGER
Date Applied : 19-06-2019 (Wed) 20:34:43

Total Off In Month : 1.0 Hour(s)

Date Time-Off : 24-06-2019 (Mon)
Time From : 12:00:00 To 13:00:00
Off Hours : 1.0 Hour(s)
Replace Date : 30-11--0001 (Mon)
Reason : Settle some banking matters
Remarks : NULL

Releaved by : 30-11--0001 (Mon) 00:00:00
Approved by : Sua 21-06-2019 (Fri) 19:54:09

