

...light. Years ahead.



## APPLICATION FOR TIME-OFF

Name : Ana Rohayu binti Mohd Yusof

Department : Lightcraft KL

Designation : ACCOUNTS ASSISTANT
Date Applied : 27-05-2019 (Mon) 10:26:06

Total Off In Month: 0.5 Hour(s)

Date Time-Off : 27-05-2019 (Mon)

Time From : 17:30:00 To 18:00:00

Off Hours : 0.5 Hour(s)

Replace Date : 30-11--0001 (Mon)

Reason : going to HKL-brother warded for kidney failure Remarks : going to HKL-brother warded for kidney failure

Releaved by : 30-11--0001 (Mon) 00:00:00

Approved by : Esther 27-05-2019 (Mon) 11:15:15