

EMPLOYEE ATTENDANCE REPORT

Apr-2018

Name: Michael Kua Yew Heang (E-0068)

Date	Roster	Attendance		Different		Work Hours		Different	Attendance Verification	
		In	Out	In	Out	Plan	Actual			
01-04 (Sun)	Off Day									
02-04 (Mon)	09:00 18:00	08:37	20:10	0 h 22 m	2 h 10 m	9 h 0 m	11 h 32 m	2 h 32 m		
03-04 (Tue)	09:00 18:00	08:46	20:03	0 h 13 m	2 h 3 m	9 h 0 m	11 h 17 m	2 h 17 m		
04-04 (Wed)	09:00 18:00	08:51	20:07	0 h 8 m	2 h 7 m	9 h 0 m	11 h 16 m	2 h 16 m		
05-04 (Thu)	Medical Leave	08:46	18:49	0 h 13 m	0 h 49 m	9 h 0 m	10 h 2 m	1 h 2 m	OUT: 21:55	Doris Chong Shi
06-04 (Fri)	Medical Leave									
07-04 (Sat)	Off Day									
08-04 (Sun)	Off Day									
09-04 (Mon)	09:00 18:00	09:20	18:39	-0 h 20 m	0 h 39 m	9 h 0 m	9 h 18 m	0 h 18 m		
10-04 (Tue)	09:00 18:00	08:47	19:06	0 h 12 m	1 h 6 m	9 h 0 m	10 h 18 m	1 h 18 m		
11-04 (Wed)	09:00 18:00	08:39	20:10	0 h 20 m	2 h 10 m	9 h 0 m	11 h 31 m	2 h 31 m		
12-04 (Thu)	09:00 18:00	09:02	20:55	-0 h 2 m	2 h 55 m	9 h 0 m	11 h 52 m	2 h 52 m		
13-04 (Fri)	09:00 18:00	08:46	19:52	0 h 13 m	1 h 52 m	9 h 0 m	11 h 5 m	2 h 5 m	OUT: 22:04	Doris Chong Shi
14-04 (Sat)	Off Day									Zhe wei site
15-04 (Sun)	Off Day									
16-04 (Mon)	09:00 18:00	07:58	21:50	1 h 1 m	3 h 50 m	9 h 0 m	13 h 51 m	4 h 51 m		
17-04 (Tue)	09:00 18:00	09:21	19:13	-0 h 21 m	1 h 13 m	9 h 0 m	9 h 52 m	0 h 52 m		
18-04 (Wed)	09:00 18:00	09:01	18:59	-0 h 1 m	0 h 59 m	9 h 0 m	9 h 58 m	0 h 58 m		
19-04 (Thu)	09:00 18:00	08:47	19:20	0 h 12 m	1 h 20 m	9 h 0 m	10 h 33 m	1 h 33 m	IN: 08:47	Doris Chong Shi
20-04 (Fri)	09:00 18:00	08:55	19:54	0 h 4 m	1 h 54 m	9 h 0 m	10 h 58 m	1 h 58 m		Stock delivery
21-04 (Sat)	Off Day									
22-04 (Sun)	Off Day									
23-04 (Mon)	Medical Leave									
24-04 (Tue)	09:00 18:00	08:44	19:35	0 h 15 m	1 h 35 m	9 h 0 m	10 h 50 m	1 h 50 m		
25-04 (Wed)	09:00 18:00	08:57	19:33	0 h 2 m	1 h 33 m	9 h 0 m	10 h 36 m	1 h 36 m		
26-04 (Thu)	09:00 18:00	08:57	19:27	0 h 2 m	1 h 27 m	9 h 0 m	10 h 30 m	1 h 30 m		
27-04 (Fri)	09:00 18:00	08:51	19:03	0 h 8 m	1 h 3 m	9 h 0 m	10 h 11 m	1 h 11 m		
28-04 (Sat)	Off Day									
29-04 (Sun)	Off Day									
30-04 (Mon)	Unpaid Leave									
TOTAL	21 Days	18 Days								

Leave Information

Entitlement Leave : 1.0 day(s)
 Annual Leave : 1.0 day(s)
 Emergency Leave : 0.0 day(s)
 Leave Taken : 1.0 day(s)
 Leave Balance : 0.0 day(s)

Unpaid Leave : 4.5 day(s)
 Medical Leave : 4.0 day(s)
 Compassionate Leave : 0.0 day(s)

Maternity Leave : 0.0 day(s)
 Maternity Leave : 0.0 day(s)
 Exam Leave : 0.0 day(s)