

EMPLOYEE ATTENDANCE REPORT

Mar-2018

Name: Shahirah binti Husin (E-0048)

Date	Roster	Attendance		Different		Work Hours		Different	Attendance Verification	
		In	Out	In	Out	Plan	Actual			
01-03 (Thu)	09:00 18:00	08:56	18:01	0 h 3 m	0 h 1 m	9 h 0 m	9 h 4 m	0 h 4 m		
02-03 (Fri)	09:00 18:00	09:00	18:01	-0 h 0 m	0 h 1 m	9 h 0 m	9 h 0 m	0 h 0 m		
03-03 (Sat)	Off Day									
04-03 (Sun)	Off Day									
05-03 (Mon)	09:00 18:00	09:28	18:01	-0 h 28 m	0 h 1 m	9 h 0 m	8 h 33 m	-0 h 27 m		
06-03 (Tue)	09:00 18:00	08:55	18:34	0 h 4 m	0 h 34 m	9 h 0 m	9 h 39 m	0 h 39 m		
07-03 (Wed)	Medical Leave									
08-03 (Thu)	09:00 18:00	09:02	18:03	-0 h 2 m	0 h 3 m	9 h 0 m	9 h 1 m	0 h 1 m		
09-03 (Fri)	09:00 18:00	08:58	18:03	0 h 1 m	0 h 3 m	9 h 0 m	9 h 4 m	0 h 4 m		
10-03 (Sat)	Off Day									
11-03 (Sun)	Off Day									
12-03 (Mon)	09:00 18:00	09:00	18:01	-0 h 0 m	0 h 1 m	9 h 0 m	9 h 1 m	0 h 1 m		
13-03 (Tue)	09:00 18:00	08:58	18:01	0 h 1 m	0 h 1 m	9 h 0 m	9 h 3 m	0 h 3 m		
14-03 (Wed)	09:00 18:00	08:56	18:02	0 h 3 m	0 h 2 m	9 h 0 m	9 h 5 m	0 h 5 m		
15-03 (Thu)	09:00 18:00	08:46	18:01	0 h 13 m	0 h 1 m	9 h 0 m	9 h 14 m	0 h 14 m		
16-03 (Fri)	09:00 18:00	08:56	18:02	0 h 3 m	0 h 2 m	9 h 0 m	9 h 5 m	0 h 5 m		
17-03 (Sat)	Off Day									
18-03 (Sun)	Off Day									
19-03 (Mon)	09:00 18:00	08:59	18:02	0 h 0 m	0 h 2 m	9 h 0 m	9 h 2 m	0 h 2 m		
20-03 (Tue)	09:00 18:00	10:43	18:35	-1 h 43 m	0 h 35 m	9 h 0 m	7 h 51 m	-1 h 9 m		
21-03 (Wed)	09:00 18:00	08:56	18:55	0 h 3 m	0 h 55 m	9 h 0 m	9 h 58 m	0 h 58 m		
22-03 (Thu)	09:00 18:00	08:52	18:00	0 h 7 m	0 h 0 m	9 h 0 m	9 h 7 m	0 h 7 m		
23-03 (Fri)	09:00 18:00	08:57	18:02	0 h 2 m	0 h 2 m	9 h 0 m	9 h 5 m	0 h 5 m		
24-03 (Sat)	Off Day									
25-03 (Sun)	Off Day									
26-03 (Mon)	Emerg. Leave									
27-03 (Tue)	Emerg. Leave									
28-03 (Wed)	Emerg. Leave									
29-03 (Thu)	Emerg. Leave									
30-03 (Fri)	Emerg. Leave									
31-03 (Sat)	Off Day									
TOTAL	22 Days	16 Days								

Leave Information

Entitlement Leave : 16.0 day(s)
 Annual Leave : 5.0 day(s)
 Emergency Leave : 5.0 day(s)
 Leave Taken : 10.0 day(s)
 Leave Balance : 6.0 day(s)

Unpaid Leave : 0.0 day(s)
 Medical Leave : 3.0 day(s)
 Compassionate Leave : 0.0 day(s)

Maternity Leave : 0.0 day(s)
 Maternity Leave : 0.0 day(s)
 Exam Leave : 0.0 day(s)