

## EMPLOYEE ATTENDANCE REPORT

Dec-2019

Name: Shahirah binti Husin (E-0046)

Date	Roster	Attendance		Different		Work Hours		Different	Attendance Verification	
		In	Out	In	Out	Plan	Actual			
01-12 (Sun)	Off Day									
02-12 (Mon)	09:00 18:00	09:03	18:01	-0 h 3 m	0 h 1 m	9 h 0 m	8 h 58 m	-0 h 2 m		
03-12 (Tue)	09:00 18:00	08:58	18:01	0 h 1 m	0 h 1 m	9 h 0 m	9 h 2 m	0 h 2 m		
04-12 (Wed)	09:00 18:00	09:05	18:11	-0 h 5 m	0 h 11 m	9 h 0 m	9 h 5 m	0 h 5 m		
05-12 (Thu)	09:00 18:00	08:55	18:04	0 h 4 m	0 h 4 m	9 h 0 m	9 h 9 m	0 h 9 m		
06-12 (Fri)	09:00 18:00	08:54	18:02	0 h 5 m	0 h 2 m	9 h 0 m	9 h 7 m	0 h 7 m		
07-12 (Sat)	Off Day									
08-12 (Sun)	Off Day									
09-12 (Mon)	09:00 18:00	09:04	18:02	-0 h 4 m	0 h 2 m	9 h 0 m	8 h 58 m	-0 h 2 m		
10-12 (Tue)	09:00 18:00	08:46	18:01	0 h 13 m	0 h 1 m	9 h 0 m	9 h 15 m	0 h 15 m		
11-12 (Wed)	09:00 18:00	08:58	18:00	0 h 1 m	0 h 0 m	9 h 0 m	9 h 2 m	0 h 2 m		
12-12 (Thu)	09:00 18:00	08:57	18:07	0 h 2 m	0 h 7 m	9 h 0 m	9 h 9 m	0 h 9 m		
13-12 (Fri)	09:00 18:00	08:54	18:04	0 h 5 m	0 h 4 m	9 h 0 m	9 h 10 m	0 h 10 m		
14-12 (Sat)	Off Day									
15-12 (Sun)	Off Day									
16-12 (Mon)	09:00 18:00	09:06	18:03	-0 h 6 m	0 h 3 m	9 h 0 m	8 h 57 m	-0 h 3 m		
17-12 (Tue)	09:00 18:00	08:52	18:02	0 h 7 m	0 h 2 m	9 h 0 m	9 h 10 m	0 h 10 m		
18-12 (Wed)	09:00 18:00	09:00	18:16	-0 h 0 m	0 h 16 m	9 h 0 m	9 h 16 m	0 h 16 m		
19-12 (Thu)	09:00 18:00	09:03	18:01	-0 h 3 m	0 h 1 m	9 h 0 m	8 h 58 m	-0 h 2 m		
20-12 (Fri)	09:00 18:00	08:44	18:05	0 h 15 m	0 h 5 m	9 h 0 m	9 h 21 m	0 h 21 m		
21-12 (Sat)	Off Day									
22-12 (Sun)	Off Day									
23-12 (Mon)	09:00 18:00	08:59	18:03	0 h 0 m	0 h 3 m	9 h 0 m	9 h 4 m	0 h 4 m		
24-12 (Tue)	09:00 18:00	08:58	18:02	0 h 1 m	0 h 2 m	9 h 0 m	9 h 4 m	0 h 4 m		
25-12 (Wed)	P.Holiday									
26-12 (Thu)	09:00 18:00	09:01	18:02	-0 h 1 m	0 h 2 m	9 h 0 m	9 h 1 m	0 h 1 m		
27-12 (Fri)	09:00 18:00	09:04	00:00	-0 h 4 m		9 h 0 m		-0 h 56 m		
28-12 (Sat)	Off Day									
29-12 (Sun)	Off Day									
30-12 (Mon)	09:00 18:00									
31-12 (Tue)	09:00 18:00									
TOTAL	21 Days	19 Days								

Leave Information

Entitlement Leave : 16.0 day(s)  
 Annual Leave : 11.0 day(s)  
 Emergency Leave : 5.0 day(s)  
 Leave Taken : 16.0 day(s)  
 Leave Balance : 0.0 day(s)

Unpaid Leave : 11.0 day(s)  
 Medical Leave : 7.0 day(s)  
 Compassionate Leave : 0.0 day(s)

Maternity Leave : 0.0 day(s)  
 Maternity Leave : 0.0 day(s)  
 Exam Leave : 0.0 day(s)