

EMPLOYEE ATTENDANCE REPORT

May-2018

Name: Chui Soo Chan (E-0041)

Date	Roster	Attendance		Different		Work Hours		Different	Attendance Verification	
		In	Out	In	Out	Plan	Actual			
01-05 (Tue)	P.Holiday									
02-05 (Wed)	Annual Leave	08:50	13:38	0 h 9 m	-4 h 21 m	9 h 0 m	4 h 48 m	-4 h 12 m		
03-05 (Thu)	09:00 18:00	08:49	19:04	0 h 10 m	1 h 4 m	9 h 0 m	10 h 15 m	1 h 15 m		
04-05 (Fri)	09:00 18:00	08:50	20:44	0 h 9 m	2 h 44 m	9 h 0 m	11 h 54 m	2 h 54 m		
05-05 (Sat)	Off Day									
06-05 (Sun)	Off Day									
07-05 (Mon)	09:00 18:00	08:56	20:06	0 h 3 m	2 h 6 m	9 h 0 m	11 h 10 m	2 h 10 m		
08-05 (Tue)	09:00 18:00	08:56	19:37	0 h 3 m	1 h 37 m	9 h 0 m	10 h 40 m	1 h 40 m		
09-05 (Wed)	P.Holiday									
10-05 (Thu)	P.Holiday									
11-05 (Fri)	P.Holiday									
12-05 (Sat)	Off Day									
13-05 (Sun)	Off Day									
14-05 (Mon)	09:00 18:00	08:48	20:30	0 h 11 m	2 h 30 m	9 h 0 m	11 h 41 m	2 h 41 m		
15-05 (Tue)	09:00 18:00	08:55	20:01	0 h 4 m	2 h 1 m	9 h 0 m	11 h 6 m	2 h 6 m		
16-05 (Wed)	09:00 18:00	08:53	20:17	0 h 6 m	2 h 17 m	9 h 0 m	11 h 23 m	2 h 23 m		
17-05 (Thu)	09:00 18:00	08:51	19:02	0 h 8 m	1 h 2 m	9 h 0 m	10 h 11 m	1 h 11 m		
18-05 (Fri)	09:00 18:00	10:19	19:04	-1 h 19 m	1 h 4 m	9 h 0 m	8 h 45 m	-0 h 15 m		
19-05 (Sat)	Off Day									
20-05 (Sun)	Off Day									
21-05 (Mon)	09:00 18:00	08:49	18:53	0 h 10 m	0 h 53 m	9 h 0 m	10 h 4 m	1 h 4 m		
22-05 (Tue)	09:00 18:00	08:56	19:27	0 h 3 m	1 h 27 m	9 h 0 m	10 h 31 m	1 h 31 m		
23-05 (Wed)	09:00 18:00	08:44	21:34	0 h 15 m	3 h 34 m	9 h 0 m	12 h 50 m	3 h 50 m		
24-05 (Thu)	09:00 18:00	08:52	20:04	0 h 7 m	2 h 4 m	9 h 0 m	11 h 12 m	2 h 12 m		
25-05 (Fri)	09:00 18:00	08:46	19:10	0 h 13 m	1 h 10 m	9 h 0 m	10 h 23 m	1 h 23 m		
26-05 (Sat)	Off Day									
27-05 (Sun)	Off Day									
28-05 (Mon)	09:00 18:00	08:42	19:03	0 h 17 m	1 h 3 m	9 h 0 m	10 h 21 m	1 h 21 m		
29-05 (Tue)	P.Holiday									
30-05 (Wed)	09:00 18:00	08:55	19:14	0 h 4 m	1 h 14 m	9 h 0 m	10 h 18 m	1 h 18 m		
31-05 (Thu)	09:00 18:00	08:45	19:09	0 h 14 m	1 h 9 m	9 h 0 m	10 h 23 m	1 h 23 m		
TOTAL	18 Days	18 Days								

Leave Information

Entitlement Leave : 18.0 day(s)
 Annual Leave : 6.5 day(s)
 Emergency Leave : 0.0 day(s)
 Leave Taken : 6.5 day(s)
 Leave Balance : 11.5 day(s)

Unpaid Leave : 0.0 day(s)
 Medical Leave : 0.0 day(s)
 Compassionate Leave : 0.0 day(s)

Maternity Leave : 0.0 day(s)
 Maternity Leave : 0.0 day(s)
 Exam Leave : 0.0 day(s)