

EMPLOYEE ATTENDANCE REPORT

Dec-2018

Name: Haw Siew Kien (E-0036)

Date	Roster	Attendance		Different		Work Hours		Different	Attendance Verification	
		In	Out	In	Out	Plan	Actual			
01-12 (Sat)	Off Day									
02-12 (Sun)	Off Day									
03-12 (Mon)	Annual Leave									
04-12 (Tue)	09:00 18:00	08:33 19:50	0 h 26 m 1 h 50 m	9 h 0 m 11 h 16 m	2 h 16 m					
05-12 (Wed)	09:00 18:00	08:23 18:33	0 h 36 m 0 h 33 m	9 h 0 m 10 h 9 m	1 h 9 m					
06-12 (Thu)	09:00 18:00	08:35 20:10	0 h 24 m 2 h 10 m	9 h 0 m 11 h 35 m	2 h 35 m					
07-12 (Fri)	09:00 18:00	08:35 18:53	0 h 24 m 0 h 53 m	9 h 0 m 10 h 17 m	1 h 17 m					
08-12 (Sat)	Off Day									
09-12 (Sun)	Off Day									
10-12 (Mon)	Annual Leave	08:35 13:13	0 h 24 m -4 h 46 m	9 h 0 m 4 h 38 m	-4 h 22 m					
11-12 (Tue)	09:00 18:00	08:19 18:26	0 h 40 m 0 h 26 m	9 h 0 m 10 h 6 m	1 h 6 m					
12-12 (Wed)	09:00 18:00	08:38 18:37	0 h 21 m 0 h 37 m	9 h 0 m 9 h 59 m	0 h 59 m					
13-12 (Thu)	09:00 18:00	08:51 16:07	0 h 8 m -1 h 52 m	9 h 0 m 7 h 15 m	-1 h 45 m					
14-12 (Fri)	09:00 18:00	08:31 19:00	0 h 28 m 1 h 0 m	9 h 0 m 10 h 29 m	1 h 29 m					
15-12 (Sat)	Off Day									
16-12 (Sun)	Off Day									
17-12 (Mon)	Annual Leave									
18-12 (Tue)	09:00 18:00	08:19 19:38	0 h 40 m 1 h 38 m	9 h 0 m 11 h 19 m	2 h 19 m					
19-12 (Wed)	09:00 18:00	08:18 08:19	0 h 41 m 14 h 19 m	9 h 0 m 0 h 0 m	-9 h 0 m					
20-12 (Thu)	09:00 18:00	08:19 19:24	0 h 40 m 1 h 24 m	9 h 0 m 11 h 5 m	2 h 5 m					
21-12 (Fri)	09:00 18:00	08:22 19:15	0 h 37 m 1 h 15 m	9 h 0 m 10 h 52 m	1 h 52 m					
22-12 (Sat)	Off Day									
23-12 (Sun)	Off Day									
24-12 (Mon)	Annual Leave									
25-12 (Tue)	P.Holiday									
26-12 (Wed)	Annual Leave	13:12 18:42	-4 h 12 m 0 h 42 m	9 h 0 m 5 h 29 m	-3 h 31 m					
27-12 (Thu)	09:00 18:00	08:25 19:25	0 h 34 m 1 h 25 m	9 h 0 m 11 h 0 m	2 h 0 m					
28-12 (Fri)	Annual Leave									
29-12 (Sat)	Off Day									
30-12 (Sun)	Off Day									
31-12 (Mon)	09:00 18:00	08:14 18:17	0 h 45 m 0 h 17 m	9 h 0 m 10 h 3 m	1 h 3 m					
TOTAL	20 Days	16 Days								

Leave Information	Entitlement Leave :20.0 day(s)	Unpaid Leave : 0.0 day(s)	Maternity Leave : 0.0 day(s)
	Annual Leave : 1.0 day(s)	Medical Leave : 0.0 day(s)	Maternity Leave : 0.0 day(s)
	Emergency Leave : 0.0 day(s)	Compassionate Leave : 0.0 day(s)	Exam Leave : 0.0 day(s)
	Leave Taken : 1.0 day(s)		
	Leave Balance :19.0 day(s)		