

## EMPLOYEE ATTENDANCE REPORT

Dec-2019

Name: Haw Siew Kien (E-0035)

Date	Roster	Attendance		Different		Work Hours		Different	Attendance Verification	
		In	Out	In	Out	Plan	Actual			
01-12 (Sun)	Off Day									
02-12 (Mon)										
03-12 (Tue)										
04-12 (Wed)	09:00 18:00	09:01 18:51	-0 h 1 m	0 h 51 m	9 h 0 m	9 h 50 m	0 h 50 m			
05-12 (Thu)	09:00 18:00	08:30 18:25	0 h 29 m	0 h 25 m	9 h 0 m	9 h 54 m	0 h 54 m			
06-12 (Fri)										
07-12 (Sat)	Off Day									
08-12 (Sun)	Off Day									
09-12 (Mon)	09:00 18:00	08:18 19:40	0 h 41 m	1 h 40 m	9 h 0 m	11 h 21 m	2 h 21 m			
10-12 (Tue)	09:00 18:00	08:24 19:01	0 h 35 m	1 h 1 m	9 h 0 m	10 h 37 m	1 h 37 m			
11-12 (Wed)	Annual Leave	08:16 13:04	0 h 43 m	-4 h 55 m	9 h 0 m	4 h 47 m	-4 h 13 m			
12-12 (Thu)	09:00 18:00	08:30 19:03	0 h 29 m	1 h 3 m	9 h 0 m	10 h 33 m	1 h 33 m			
13-12 (Fri)	Annual Leave									
14-12 (Sat)	Off Day									
15-12 (Sun)	Off Day									
16-12 (Mon)	09:00 18:00	08:23 19:40	0 h 36 m	1 h 40 m	9 h 0 m	11 h 17 m	2 h 17 m			
17-12 (Tue)	Annual Leave									
18-12 (Wed)	09:00 18:00	08:18 19:06	0 h 41 m	1 h 6 m	9 h 0 m	10 h 48 m	1 h 48 m			
19-12 (Thu)	09:00 18:00	08:25 19:27	0 h 34 m	1 h 27 m	9 h 0 m	11 h 1 m	2 h 1 m			
20-12 (Fri)	09:00 18:00	08:15 18:25	0 h 44 m	0 h 25 m	9 h 0 m	10 h 9 m	1 h 9 m			
21-12 (Sat)	Off Day									
22-12 (Sun)	Off Day									
23-12 (Mon)	09:00 18:00	08:20 19:51	0 h 39 m	1 h 51 m	9 h 0 m	11 h 31 m	2 h 31 m			
24-12 (Tue)	09:00 18:00	08:29 18:36	0 h 30 m	0 h 36 m	9 h 0 m	10 h 7 m	1 h 7 m			
25-12 (Wed)	P.Holiday									
26-12 (Thu)	09:00 18:00	08:23 08:12	0 h 36 m	14 h 12 m	9 h 0 m	23 h 48 m	14 h 48 m			
27-12 (Fri)	Annual Leave	08:12 13:05	0 h 47 m	-4 h 54 m	9 h 0 m	4 h 53 m	-4 h 7 m			
28-12 (Sat)	Off Day									
29-12 (Sun)	Off Day									
30-12 (Mon)	09:00 18:00									
31-12 (Tue)	Annual Leave									
TOTAL	21 Days	14 Days								

Leave Information	Entitlement Leave :20.0 day(s)	Unpaid Leave : 0.0 day(s)	Maternity Leave : 0.0 day(s)
	Annual Leave :20.0 day(s)	Medical Leave : 0.0 day(s)	Maternity Leave : 0.0 day(s)
	Emergency Leave : 0.0 day(s)	Compassionate Leave : 0.0 day(s)	Exam Leave : 0.0 day(s)
	Leave Taken :20.0 day(s)		
	Leave Balance : 0.0 day(s)		