

## EMPLOYEE ATTENDANCE REPORT

Apr-2018

Name: Tanasegaran A/L V.Sithambaram (E-0009)

Date	Roster	Attendance		Different		Work Hours		Different	Attendance Verification	
		In	Out	In	Out	Plan	Actual			
01-04 (Sun)	Off Day									
02-04 (Mon)	09:00 18:00	08:40	08:40	0 h 19 m	14 h 40 m	9 h 0 m	23 h 59 m	14 h 59 m	IN: 08:43 Chua Suzen OUT: 08:46 Chua Suzen	
03-04 (Tue)	09:00 18:00	08:48	18:54	0 h 11 m	0 h 54 m	9 h 0 m	10 h 6 m	1 h 6 m	IN: 09:43 Chua Suzen OUT: 19:18 Chua Suzen	
04-04 (Wed)	09:00 18:00	08:45	20:01	0 h 14 m	2 h 1 m	9 h 0 m	11 h 16 m	2 h 16 m	IN: 08:45 Chua Suzen	
05-04 (Thu)	09:00 18:00	09:00	19:45	-0 h 0 m	1 h 45 m	9 h 0 m	10 h 45 m	1 h 45 m	IN: 09:00 Chua Suzen OUT: 10:11 Chua Suzen	
06-04 (Fri)	09:00 18:00	10:29	20:22	-1 h 29 m	2 h 22 m	9 h 0 m	9 h 53 m	0 h 53 m	OUT: 15:28 Chua Suzen	
07-04 (Sat)	Off Day									
08-04 (Sun)	Off Day									
09-04 (Mon)	09:00 18:00	08:59	21:05	0 h 0 m	3 h 5 m	9 h 0 m	12 h 6 m	3 h 6 m	IN: 09:03 Chua Suzen OUT: 21:07 Chua Suzen	
10-04 (Tue)	09:00 18:00	08:55	11:20	0 h 4 m	17 h 20 m	9 h 0 m	2 h 24 m	-6 h 36 m	IN: 08:56 Chua Suzen	
11-04 (Wed)	09:00 18:00	11:20	17:05	-2 h 20 m	-0 h 54 m	9 h 0 m	5 h 44 m	-3 h 16 m	OUT: 17:34 Chua Suzen	
12-04 (Thu)	09:00 18:00	09:25	18:16	-0 h 25 m	0 h 16 m	9 h 0 m	8 h 51 m	-0 h 9 m	IN: 09:40 Chua Suzen OUT: 19:56 Chua Suzen	
13-04 (Fri)	09:00 18:00	09:47	18:49	-0 h 47 m	0 h 49 m	9 h 0 m	9 h 2 m	0 h 2 m	IN: 18:34 Chua Suzen	
14-04 (Sat)	Off Day									
15-04 (Sun)	Off Day									
16-04 (Mon)	09:00 18:00	09:04	22:06	-0 h 4 m	4 h 6 m	9 h 0 m	13 h 2 m	4 h 2 m	IN: 09:06 Chua Suzen OUT: 22:21 Chua Suzen	Collect material at hardware kepong Forgot, out, at 7pm from pj site
17-04 (Tue)	09:00 18:00	10:07	18:42	-1 h 7 m	0 h 42 m	9 h 0 m	8 h 35 m	-0 h 25 m	OUT: 20:34 Chua Suzen	Out from kj warehouse
18-04 (Wed)	09:00 18:00	08:33	19:37	0 h 26 m	1 h 37 m	9 h 0 m	11 h 3 m	2 h 3 m	IN: 18:11 Chua Suzen OUT: 07:16 Chua Suzen	Getting hardware at gombak Pasar Road. And old klang Road c scaffolding.. Going back straight
19-04 (Thu)	09:00 18:00	09:39	21:12	-0 h 39 m	3 h 12 m	9 h 0 m	11 h 32 m	2 h 32 m		
20-04 (Fri)	Annual Leave									
21-04 (Sat)	Off Day									
22-04 (Sun)	Off Day									
23-04 (Mon)	Annual Leave									
24-04 (Tue)	09:00 18:00	09:07	21:55	-0 h 7 m	3 h 55 m	9 h 0 m	12 h 48 m	3 h 48 m	IN: 11:40 Chua Suzen OUT: 22:45 Chua Suzen	Getting hardware at gombak.. LCR.. Repair cctv

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		In	Out	In	Out	Plan	Actual			
25-04 (Wed)	09:00 18:00	09:50	10:15	-0 h 50 m	16 h 15 m	9 h 0 m	0 h 24 m	-8 h 36 m	IN: 09:51 Chua Suzen OUT: 11:26 Fariza binti Hu	Pasar Road collection parts Forgot lock out
26-04 (Thu)	09:00 18:00	11:28	20:03	-2 h 28 m	2 h 3 m	9 h 0 m	8 h 35 m	-0 h 25 m	IN: 20:13 Chua Suzen OUT: 20:13 Chua Suzen	For got lock out After pj site
27-04 (Fri)	09:00 18:00	08:24	19:07	0 h 35 m	1 h 7 m	9 h 0 m	10 h 42 m	1 h 42 m	IN: 09:49 Chua Suzen OUT: 09:55 Chua Suzen	Collecting repair parts at kepong After site d, Sara going back
28-04 (Sat)	Off Day									
29-04 (Sun)	Off Day									
30-04 (Mon)	09:00 18:00	09:04	19:09	-0 h 4 m	1 h 9 m	9 h 0 m	10 h 5 m	1 h 5 m	IN: 09:15 Chua Suzen OUT: 09:12 Chua Suzen	Pasar Road. Collect parts Not coming back office.. After collect parts
<b>TOTAL</b>	<b>21 Days</b>	<b>19 Days</b>								

Leave Information

Entitlement Leave :30.0 day(s)  
 Annual Leave : 8.5 day(s)  
 Emergency Leave : 0.5 day(s)  
 Leave Taken : 9.0 day(s)  
 Leave Balance :21.0 day(s)

Unpaid Leave : 0.0 day(s)  
 Medical Leave : 0.0 day(s)  
 Compassionate Leave : 3.0 day(s)

Maternity Leave : 0.0 day(s)  
 Maternity Leave : 0.0 day(s)  
 Exam Leave : 0.0 day(s)