



APPLICATION FOR TIME-OFF

Name : Siti Haliza binti Shamsuddin
Department : Lightcraft KL
Designation : ACCOUNTS EXECUTIVE
Date Applied : 19-12-2023 (Tue) 16:56:28

Total Off In Month : 2.0 Hour(s)

Date Time-Off : 19-12-2023 (Tue)
Time From : 09:00:00 To 11:00:00
Off Hours : 2.0 Hour(s)
Replace Date : 30-11--0001 (Mon)
Reason : Gastric n migraine.consume existing medicine at home
Remarks : NULL

Released by : 30-11--0001 (Mon) 00:00:00
Approved by : Esther 19-12-2023 (Tue) 17:37:12

