



## APPLICATION FOR TIME-OFF

Name : Cheah Chia Chie  
Department : Lightcraft Sungai Besi  
Designation : Retail Operation cum Sales  
Date Applied : 08-12-2023 (Fri) 10:48:13

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Total Off In Month : 2.0 Hour(s)

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Date Time-Off : 15-12-2023 (Fri)  
Time From : 17:00:00 To 19:00:00  
Off Hours : 2.0 Hour(s)  
Replace Date : 30-11--0001 (Mon)  
Reason : Cousin's wedding  
Remarks : NULL

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Released by : 30-11--0001 (Mon) 00:00:00  
Approved by : Elain 15-12-2023 (Fri) 08:29:50

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