



APPLICATION FOR TIME-OFF

Name : Aida Sofia binti Saman
Department : Deng HQ
Designation : Sales Admin CLerk
Date Applied : 11-10-2023 (Wed) 12:07:41

Total Off In Month : 2.0 Hour(s)

Date Time-Off : 13-10-2023 (Fri)
Time From : 16:00:00 To 18:00:00
Off Hours : 2.0 Hour(s)
Replace Date : 30-11--0001 (Mon)
Reason : go to hospital take medicine
Remarks : go to hospital take medicine

Releaved by : 30-11--0001 (Mon) 00:00:00
Approved by : Loh 12-10-2023 (Thu) 13:44:23

