



## APPLICATION FOR TIME-OFF

Name : Siti Haliza binti Shamsuddin  
Department : Lightcraft KL  
Designation : ACCOUNTS EXECUTIVE  
Date Applied : 21-09-2023 (Thu) 16:30:35

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Total Off In Month : 2.0 Hour(s)

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Date Time-Off : 21-09-2023 (Thu)  
Time From : 09:00:00 To 11:00:00  
Off Hours : 2.0 Hour(s)  
Replace Date : 30-11--0001 (Mon)  
Reason : Migraine attack frequently since yesterday  
Remarks : NULL

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Released by : 30-11--0001 (Mon) 00:00:00  
Approved by : Esther 25-09-2023 (Mon) 17:24:12

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