



APPLICATION FOR TIME-OFF

Name : Chong Siew Yee
Department : Lightcraft Sungai Besi
Designation : Sales and Marketing Manager
Date Applied : 06-07-2023 (Thu) 16:01:43

Total Off In Month : 2.0 Hour(s)

Date Time-Off : 07-07-2023 (Fri)
Time From : 10:00:00 To 12:00:00
Off Hours : 2.0 Hour(s)
Replace Date : 30-11--0001 (Mon)
Reason : Need to go bank to settle some errands with dad
Remarks : NULL

Released by : 30-11--0001 (Mon) 00:00:00
Approved by : Sherreen 07-07-2023 (Fri) 11:43:07

