



APPLICATION FOR TIME-OFF

Name : Siti Haliza binti Shamsuddin
Department : Lightcraft KL
Designation : ACCOUNTS EXECUTIVE
Date Applied : 06-06-2023 (Tue) 21:29:11

Total Off In Month : 0.0 Hour(s)

Date Time-Off : 25-05-2023 (Thu)
Time From : 14:00:00 To 15:30:00
Off Hours : 1.5 Hour(s)
Replace Date : 30-11--0001 (Mon)
Reason : El morning.taking care my son.come in to office at 3.30pm due to settle audit n v
Remarks : NULL

Releaved by : 30-11--0001 (Mon) 00:00:00
Approved by : Esther 18-07-2023 (Tue) 18:16:12

