



## APPLICATION FOR TIME-OFF

Name : Shahirah binti Husin  
Department : Lightcraft KL  
Designation : ADMIN EXECUTIVE CUM RECEPTIONIS  
Date Applied : 25-05-2023 (Thu) 17:45:13

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Total Off In Month : 0.0 Hour(s)

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Date Time-Off : 24-05-2023 (Wed)  
Time From : 09:00:00 To 11:00:00  
Off Hours : 2.0 Hour(s)  
Replace Date : 30-11--0001 (Mon)  
Reason : Blood Test  
Remarks : NULL

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Released by : 30-11--0001 (Mon) 00:00:00  
Approved by : Canice 02-06-2023 (Fri) 11:01:31

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