



APPLICATION FOR TIME-OFF

Name : Wong Zi Wei
Department : Lightcraft KL
Designation : HR & ADMIN MANAGER
Date Applied : 17-03-2023 (Fri) 20:45:16

Total Off In Month : 2.0 Hour(s)

Date Time-Off : 23-03-2023 (Thu)
Time From : 04:00:00 To 06:00:00
Off Hours : 2.0 Hour(s)
Replace Date : 30-11--0001 (Mon)
Reason : Pick up kids and also send mother to train station back hometown
Remarks : NULL

Releaved by : 30-11--0001 (Mon) 00:00:00
Approved by : Sua 17-03-2023 (Fri) 23:04:18

