



## APPLICATION FOR TIME-OFF

Name : Doris Chong Shin Min  
Department : Lightcraft Project  
Designation : PROJECT OPERATION MANAGER  
Date Applied : 22-02-2023 (Wed) 19:06:28

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Total Off In Month : 0.0 Hour(s)

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Date Time-Off : 24-02-2023 (Fri)  
Time From : 09:00:00 To 11:00:00  
Off Hours : 2.0 Hour(s)  
Replace Date : 30-11--0001 (Mon)  
Reason : Send kid to church camp  
Remarks : NULL

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Releaved by : 30-11--0001 (Mon) 00:00:00  
Approved by : Sherreen 01-03-2023 (Wed) 09:13:24

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