



APPLICATION FOR TIME-OFF

Name : Chai Lee Teng
Department : Lightcraft KL
Designation : HR & Admin Executive
Date Applied : 20-02-2023 (Mon) 11:07:28

Total Off In Month : 2.0 Hour(s)

Date Time-Off : 20-02-2023 (Mon)
Time From : 09:00:00 To 11:00:00
Off Hours : 2.0 Hour(s)
Replace Date : 30-11--0001 (Mon)
Reason : Register car park access
Remarks : NULL

Releaved by : 30-11--0001 (Mon) 00:00:00
Approved by : Canice 27-02-2023 (Mon) 10:36:56

