

...light. Years ahead.



## APPLICATION FOR TIME-OFF

Name : Shahirah binti Husin

Department : Lightcraft KL

Designation : ADMIN EXCUTIVE CUM RECEPTIONIS

Date Applied : 18-01-2023 (Wed) 10:46:05

Total Off In Month: 2.0 Hour(s)

Date Time-Off : 18-01-2023 (Wed)

Time From : 09:00:00 To 11:00:00

Off Hours : 2.0 Hour(s)

Replace Date : 30-11--0001 (Mon)

Reason : Blood Test

Remarks : NULL

Releaved by : 30-11--0001 (Mon) 00:00:00

Approved by : Canice 20-01-2023 (Fri) 10:06:35