

...light. Years ahead.



## APPLICATION FOR TIME-OFF

Name : Chan Chin Wei
Department : Lightcraft Project
Designation : SALES MANAGER

Date Applied : 28-12-2022 (Wed) 14:28:54

Total Off In Month: 0.0 Hour(s)

Date Time-Off : 28-12-2022 (Wed)

Time From : 04:00:00 To 06:00:00

Off Hours : 2.0 Hour(s)

Replace Date : 30-11--0001 (Mon)

Reason : Time off , renovation house

Remarks : NULL

Releaved by : 30-11--0001 (Mon) 00:00:00

Approved by : Sherreen 30-01-2023 (Mon) 13:35:23