



## APPLICATION FOR TIME-OFF

Name : Mohammad Syahmel bin Saad  
Department : Lightcraft Warehouse  
Designation : STORE ASSISTANT  
Date Applied : 20-12-2022 (Tue) 10:19:32

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Total Off In Month : 0.8 Hour(s)

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Date Time-Off : 20-12-2022 (Tue)  
Time From : 09:30:00 To 10:17:00  
Off Hours : 0.8 Hour(s)  
Replace Date : 30-11--0001 (Mon)  
Reason : Urusan anak sekolah  
Remarks : Time off

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Released by : 30-11--0001 (Mon) 00:00:00  
Approved by : Rachel 20-12-2022 (Tue) 18:49:53

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