



## APPLICATION FOR TIME-OFF

Name : Chee Hor Chean  
Department : Deng HQ  
Designation : JR. SALES & MARKETING EXECUTIV  
Date Applied : 29-11-2022 (Tue) 10:35:08

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Total Off In Month : 0.5 Hour(s)

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Date Time-Off : 29-11-2022 (Tue)  
Time From : 10:00:00 To 10:30:00  
Off Hours : 0.5 Hour(s)  
Replace Date : 30-11--0001 (Mon)  
Reason : Settle personal things  
Remarks : Settle personal things

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Releaved by : 30-11--0001 (Mon) 00:00:00  
Approved by : Loh 29-11-2022 (Tue) 10:52:33

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