



## APPLICATION FOR TIME-OFF

Name : Muhamad Hairi Bin Masri  
Department : Lightcraft Project  
Designation : Site Coordinator  
Date Applied : 14-11-2022 (Mon) 16:55:37

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Total Off In Month : 2.0 Hour(s)

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Date Time-Off : 03-11-2022 (Thu)  
Time From : 16:00:00 To 18:00:00  
Off Hours : 2.0 Hour(s)  
Replace Date : 30-11--0001 (Mon)  
Reason : My son clinic appointment  
Remarks : Clinic appointment

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Released by : 30-11--0001 (Mon) 00:00:00  
Approved by : roy 18-11-2022 (Fri) 23:44:12

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