



APPLICATION FOR TIME-OFF

Name : Wong Zi Wei
Department : Lightcraft KL
Designation : HR & ADMIN MANAGER
Date Applied : 13-10-2022 (Thu) 10:21:54

Total Off In Month : 2.0 Hour(s)

Date Time-Off : 14-10-2022 (Fri)
Time From : 16:00:00 To 18:00:00
Off Hours : 2.0 Hour(s)
Replace Date : 30-11--0001 (Mon)
Reason : pickup kids and send mom to train station back hometown
Remarks : NULL

Releaved by : 30-11--0001 (Mon) 00:00:00
Approved by : Sua 16-10-2022 (Sun) 21:23:39

