

...light. Years ahead.

## HR-TF-DENG HQ-2022-00805



## **APPLICATION FOR TIME-OFF**

Name	Choo Chee Chin
Department	Lightcraft Sungai Besi
Designation	RETAIL SALES MANAGER
Date Applied	12-10-2022 (Wed) 22:19:20
Total Off In Month	0.0 Hour(s)
Date Time-Off	12-11-2022 (Sat)
Time From	17:00:00 To 19:00:00
Off Hours	2.0 Hour(s)
Replace Date	30-110001 (Mon)
Reason	Cousin wedding buffet dinner
Remarks	Cousin wedding buffet dinner
Releaved by	30-110001 (Mon) 00:00:00
Approved by	Sherreen 19-10-2022 (Wed) 11:56:41

