LIGHTCRAFT®

...light. Years ahead.

HR-TF-Deng-2017-00002

APPLICATION FOR TIME-OFF

Name	:	Doris Chong Shin Min
Department	:	Lightcraft Project
Designation	:	PROJECT OPERATION MANAGER
Date Applied	:	29-11-2017 Wed 18:26
Total Off In Month	:	4.0 Hour(s)
Date Time-Off	:	05-12-2017 Tue
Time From	:	09:00:00 To 11:00:00
Off Hours	:	2.0 Hour(s)
Replace Date	:	05-12-2017 Tue
Reason	:	Rest
Remarks	:	NULL
Releaved by	:	Require 30-11--0001 Mon 00:00:00
Confirmed by	:	Not Required
Approved by	:	Sherreen 21-12-2017 Thu 13:57:39

save trees save the earth

This is system automatic generated, not signature required.