LIGHTCRAFT®

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HR-LF-Deng-2021-05014

APPLICATION FOR LEAVE

Name	:	How Yoke Lian
Department	:	Lightcraft Architect
Designation	:	SECRETARY
Date Applied	:	07-05-2021 (Fri) 09:28:24

Type of Leave	:	Medical Leave
Date From	:	05-05-2021 (Wed) To 06-05-2021 (Thu)
Date Resume	:	07-05-2021 (Fri)
Duration	:	2.0 Day(s)
Reason	:	NULL
Remarks	:	NULL

Leave Entitlement	:	20.0 Day(s)
Leave Taken	:	20.0 Day(s)
Leave Balance	:	0.0 Day(s)

Annual Leave	:	19.0 Day(s)
Emergency Leave	:	1.0 Day(s)
Unpaid Leave	:	6.0 Day(s)
Medical Leave	:	5.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)

Approved by	:	Freddy Lim Yong Cheng 12-05-2021 (Wed) 11:19:41

save trees save the earth

This is system automatic generated, not signature required.

KLINIK CENTRAL

☑ HQ : No. 7 & 9, Jalan 6/4D, Taman Pusat Kepong, 52100 Kuala Lumpur.
Tel: (03) 6250 9119, 6250 1555 Fax: (03) 6250 9229

☐ Branch : No. 2, Jalan Udang Rawa, Taman Sri Segambut, 52000 Kuala Lumpur.
Tel: (03) 6243 3006

Central 中央

MEDICAL CERTIFICATE A No. 100049

This is to certify that Mr / Miss / Mdm HOW YOKE LIAN

NRIC No. 831216 14 5286 of —

a. is unfit to carry out his/her duty for — TWO — days,
starting from 05/05/2021 to 06/05/2021 inclusive.

b. is fit to carry out light dury for ..... days, starting from ..... to ..... inclusive.

c. was seen at clinic at ..... am / pm on ..... and left at ..... am / pm after
treatment

for KLINIK CENTRAL
Dr. Lan Weong Cung (MBBS)
MMC No.: 35883
Klinik Central
No. 7 & 9, Jalan 6/4D, Taman Pusat K
52100 Kepong, Kuala Lumpur.
Tel: (03) 6250 9119 Fax: (03) 6250

05/05/2021
Date

Signature