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HR-LF-Deng-2021-04722

APPLICATION FOR LEAVE

Name	:	Mohammad Syahmel bin Saad
Department	:	Lightcraft Warehouse
Designation	:	STORE ASSISTANT
Date Applied	:	08-02-2021 (Mon) 10:03:16
Type of Leave	:	Emergency Leave
Date From	:	06-02-2021 (Sat) To 06-02-2021 (Sat)
Date Resume	:	08-02-2021 (Mon)
Duration	:	1.0 Day(s)
Reason	:	Uruskan anak
Remarks	:	EI
Leave Entitlement	:	20.0 Day(s)
Leave Taken	:	20.0 Day(s)
Leave Balance	:	0.0 Day(s)
Annual Leave	:	17.0 Day(s)
Emergency Leave	:	3.0 Day(s)
Unpaid Leave	:	9.0 Day(s)
Medical Leave	:	6.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)
Approved by	:	Haw Siew Kien 08-02-2021 (Mon) 10:28:56

save trees save the earth

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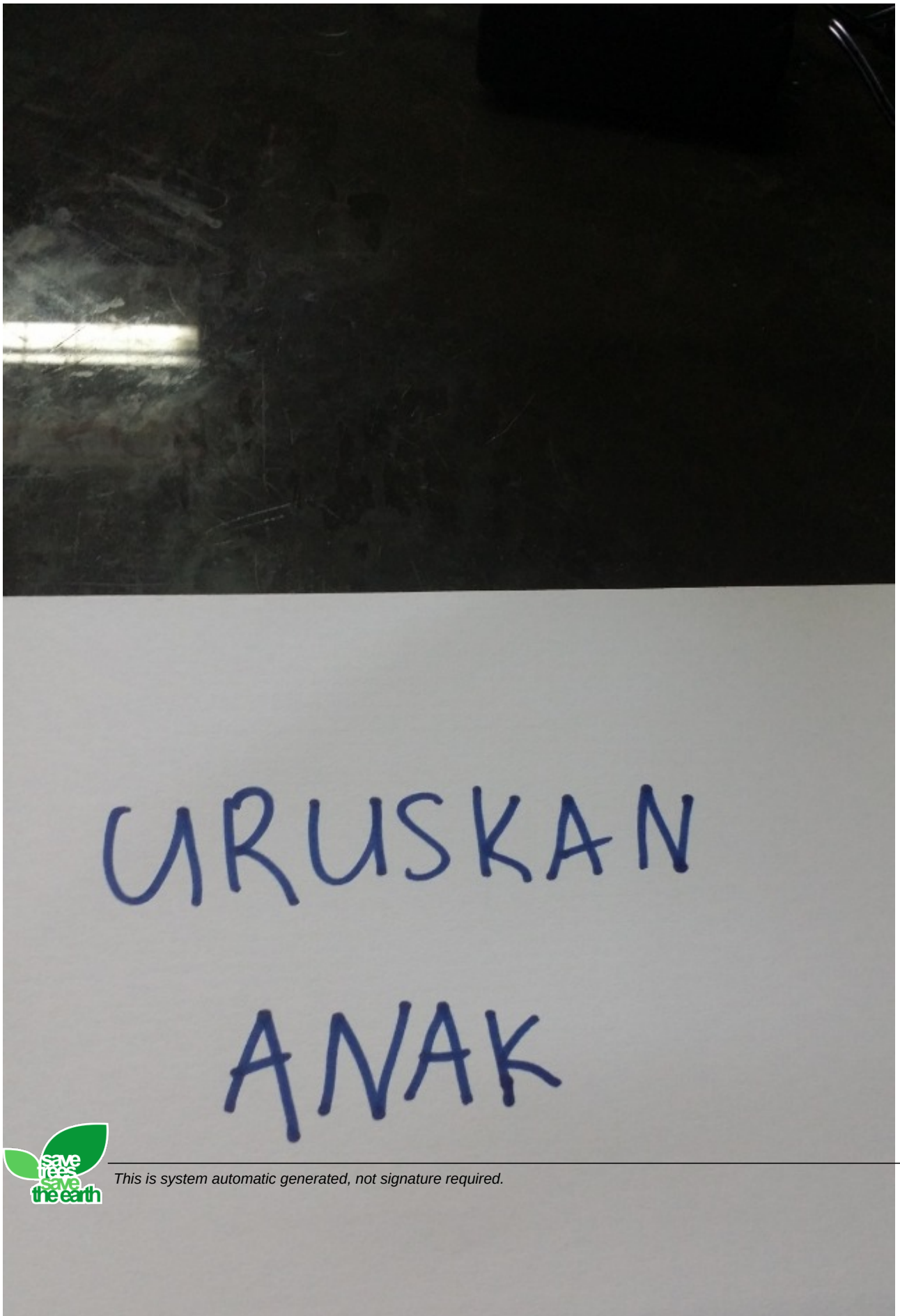

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