LIGHTCRAFT®

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HR-LF-Deng-2021-04695

APPLICATION FOR LEAVE

Name	:	Mohd Saiful bin Idris
Department	:	Lightcraft Sungai Besi
Designation	:	SHOWROOM ASSISTANT
Date Applied	:	26-01-2021 (Tue) 18:00:10

Type of Leave	:	Medical Leave
Date From	:	25-01-2021 (Mon) To 25-01-2021 (Mon)
Date Resume	:	26-01-2021 (Tue)
Duration	:	1.0 Day(s)
Reason	:	NULL
Remarks	:	NULL

Leave Entitlement	:	18.0 Day(s)
Leave Taken	:	18.0 Day(s)
Leave Balance	:	0.0 Day(s)

Annual Leave	:	16.0 Day(s)
Emergency Leave	:	2.0 Day(s)
Unpaid Leave	:	4.0 Day(s)
Medical Leave	:	9.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	1.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)

Approved by	:	Choo Chee Chin 26-01-2021 (Tue) 19:53:35

save trees save the earth

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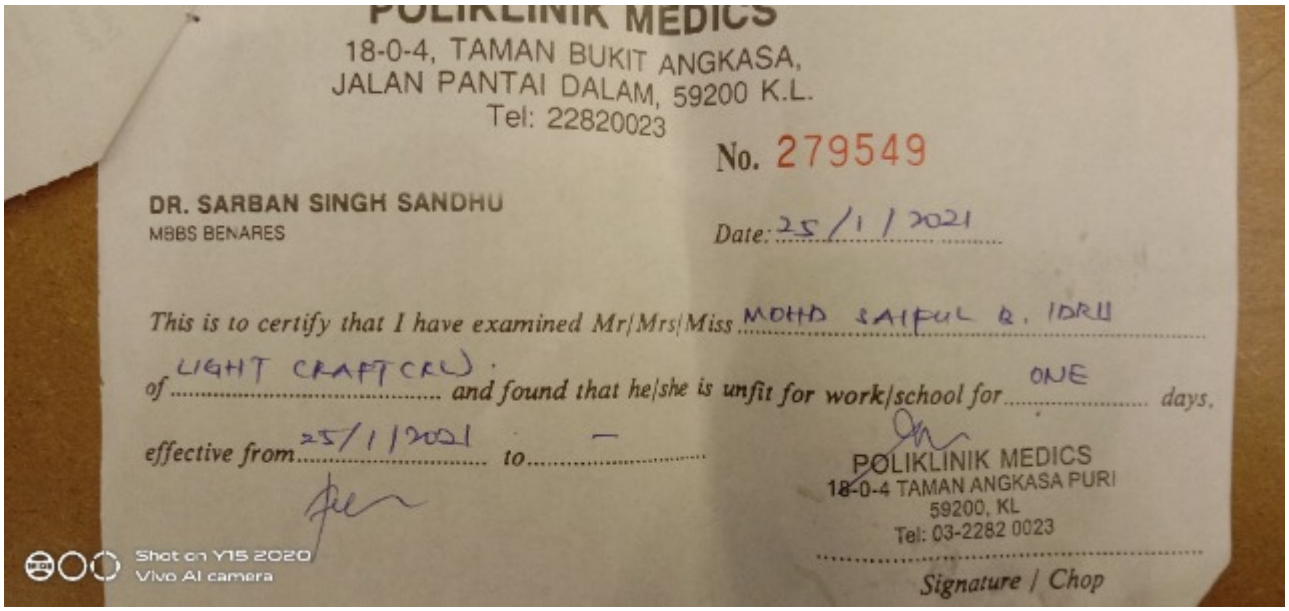

POLIKLINIK MEDICS
18-0-4, TAMAN BUKIT ANGKASA,
JALAN PANTAI DALAM, 59200 K.L.
Tel: 22820023

No. 279549

DR. SARBAN SINGH SANDHU
MBBS BENARES

Date: 25/1/2021

This is to certify that I have examined Mr/Mrs/Miss MOHD SAIFUL B. IDRIS
of LIGHT CRAFT (M) and found that he/she is unfit for work/school for ONE days,
effective from 25/1/2021 to —

POLIKLINIK MEDICS
18-0-4 TAMAN ANGKASA PURI
59200, KL
Tel: 03-2282 0023

Signature / Chop

Shot on Y15 2020
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