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HR-LF-Deng-2020-04269

APPLICATION FOR LEAVE

Name	:	How Yoke Lian
Department	:	Lightcraft Architect
Designation	:	SECRETARY
Date Applied	:	17-09-2020 (Thu) 10:21:10
Type of Leave	:	Annual Leave
Date From	:	02-11-2020 (Mon) To 02-11-2020 (Mon)
Date Resume	:	03-11-2020 (Tue)
Duration	:	1.0 Day(s)
Reason	:	Travel
Remarks	:	NULL
Leave Entitlement	:	20.0 Day(s)
Leave Taken	:	18.0 Day(s)
Leave Balance	:	2.0 Day(s)
Annual Leave	:	17.0 Day(s)
Emergency Leave	:	1.0 Day(s)
Unpaid Leave	:	0.0 Day(s)
Medical Leave	:	3.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)
Approved by	:	Freddy Lim Yong Cheng 20-09-2020 (Sun) 16:43:09

save trees save the earth

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