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HR-LF-Deng-2020-03969

APPLICATION FOR LEAVE

Name	:	Shahirah binti Husin
Department	:	Lightcraft KL
Designation	:	RECEPTIONIST CUM ADMIN ASISSTA
Date Applied	:	23-06-2020 (Tue) 14:30:00
Type of Leave	:	Medical Leave
Date From	:	22-06-2020 (Mon) To 22-06-2020 (Mon)
Date Resume	:	23-06-2020 (Tue)
Duration	:	1.0 Day(s)
Reason	:	NULL
Remarks	:	Diarrhea
Leave Entitlement	:	16.0 Day(s)
Leave Taken	:	16.0 Day(s)
Leave Balance	:	0.0 Day(s)
Annual Leave	:	11.0 Day(s)
Emergency Leave	:	5.0 Day(s)
Unpaid Leave	:	22.0 Day(s)
Medical Leave	:	8.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)
Approved by	:	Wong Zi Wei 26-06-2020 (Fri) 12:16:59

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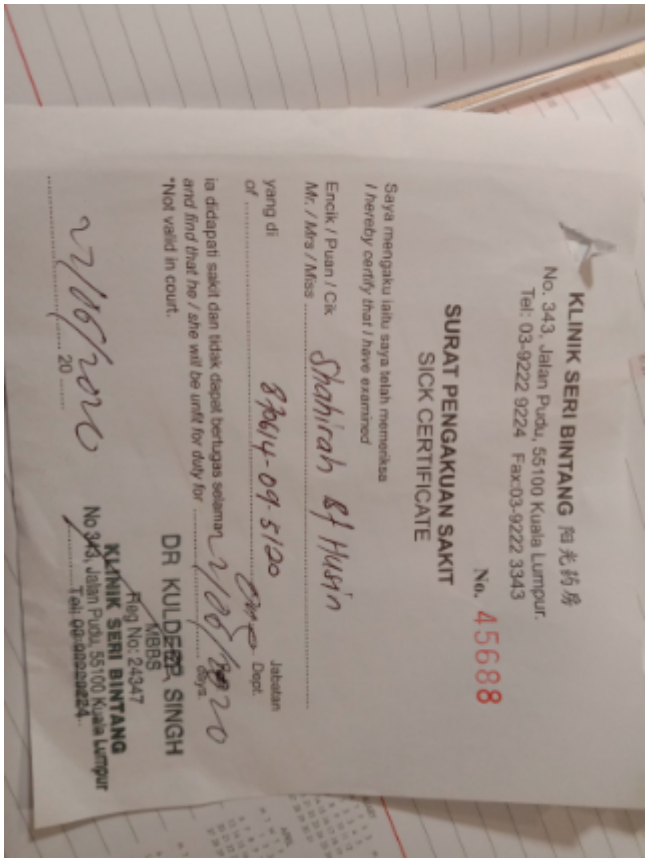

KLINIK SERI BINTANG 阳光药房
No. 343, Jalan Pudu, 55100 Kuala Lumpur.
Tel: 03-9222 9224 Fax:03-9222 3343

No. 45688

SURAT PENGAKUAN SAKIT
SICK CERTIFICATE

Saya mengaku lalu saya telah memeriksa
I hereby certify that I have examined

Encik / Puan / Cik
Mr. / Mrs / Miss Shahirah Bt Husin

yang di
of 8764-09-5120

Jabatan
Dept.

ia didapati sakit dan tidak dapat bertugas selaman
and find that he / she will be unfit for duty for 2/06/2020 daya

*Not valid in court.

DR KULDEEP SINGH
MBBS
Reg No: 24347
KLINIK SERI BINTANG
No 343, Jalan Pudu, 55100 Kuala Lumpur
Tel: 03-9222 9224

2/06/2020 20

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