LIGHTCRAFT®

…light. Years ahead.

HR-LF-Deng-2020-03917

APPLICATION FOR LEAVE

Name	:	Muhammad Akmal Bin Nasir
Department	:	Lightcraft KL
Designation	:	DESPATCH
Date Applied	:	10-06-2020 (Wed) 09:00:22

Type of Leave	:	Annual Leave
Date From	:	12-06-2020 (Fri) To 12-06-2020 (Fri)
Date Resume	:	15-06-2020 (Mon)
Duration	:	0.5 Day(s)
Reason	:	Appointment
Remarks	:	NULL

Leave Entitlement	:	14.5 Day(s)
Leave Taken	:	14.5 Day(s)
Leave Balance	:	0.0 Day(s)

Annual Leave	:	13.5 Day(s)
Emergency Leave	:	1.0 Day(s)
Unpaid Leave	:	41.0 Day(s)
Medical Leave	:	6.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)

Approved by	:	Wong Zi Wei 10-06-2020 (Wed) 09:19:58

save trees save the earth

This is system automatic generated, not signature required.