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HR-LF-Deng-2020-03716

APPLICATION FOR LEAVE

Name	:	Aida Sofia binti Saman
Department	:	Deng HQ
Designation	:	Sales Admin CLerk
Date Applied	:	18-05-2020 (Mon) 09:48:26
Type of Leave	:	Unpaid Leave
Date From	:	27-05-2020 (Wed) To 27-05-2020 (Wed)
Date Resume	:	28-05-2020 (Thu)
Duration	:	1.0 Day(s)
Reason	:	hari raya puasa
Remarks	:	hari raya puasa
Leave Entitlement	:	9.0 Day(s)
Leave Taken	:	5.5 Day(s)
Leave Balance	:	3.5 Day(s)
Annual Leave	:	3.0 Day(s)
Emergency Leave	:	2.5 Day(s)
Unpaid Leave	:	15.5 Day(s)
Medical Leave	:	6.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)
Approved by	:	Loh Thai Cheong 18-05-2020 (Mon) 14:28:20

save trees save the earth

This is system automatic generated, not signature required.

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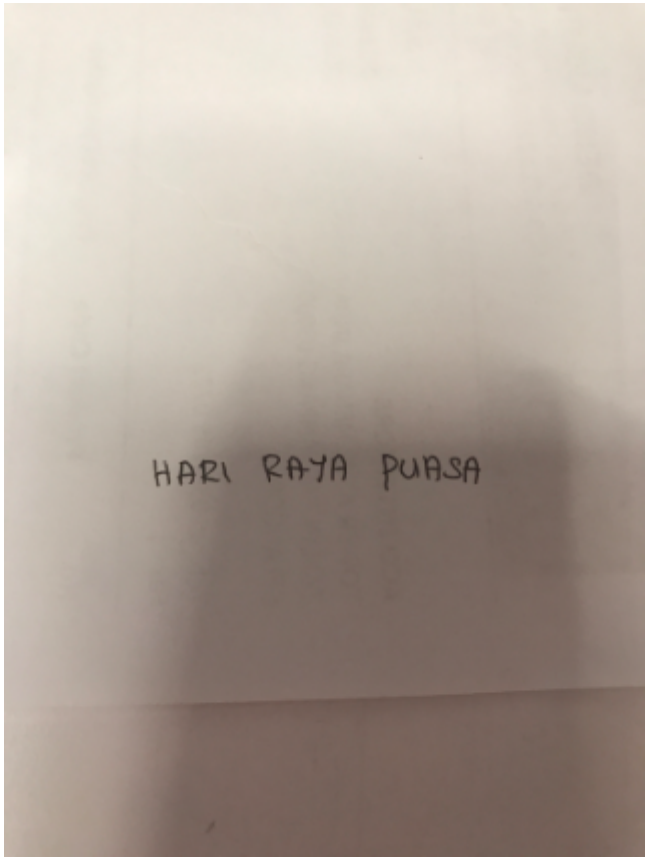
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