LIGHTCRAFT®

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HR-LF-Deng-2020-03459

APPLICATION FOR LEAVE

Name	:	Doris Chong Shin Min
Department	:	Lightcraft Project
Designation	:	PROJECT OPERATION MANAGER
Date Applied	:	22-01-2020 (Wed) 18:26:21
Type of Leave	:	Annual Leave
Date From	:	28-01-2020 (Tue) To 28-01-2020 (Tue)
Date Resume	:	29-01-2020 (Wed)
Duration	:	1.0 Day(s)
Reason	:	Cny leave
Remarks	:	NULL
Leave Entitlement	:	22.0 Day(s)
Leave Taken	:	6.0 Day(s)
Leave Balance	:	0.0 Day(s)
Annual Leave	:	6.0 Day(s)
Emergency Leave	:	0.0 Day(s)
Unpaid Leave	:	0.0 Day(s)
Medical Leave	:	0.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)
Approved by	:	Ho Swee Yen 07-02-2020 (Fri) 20:55:38

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