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HR-LF-Deng-2019-03180

APPLICATION FOR LEAVE

Name	:	Muhammad Alif Izman bin Mohd Isa
Department	:	Lightcraft KL
Designation	:	SENIOR TECHNICIAN
Date Applied	:	29-11-2019 (Fri) 18:08:02
Type of Leave	:	Annual Leave
Date From	:	05-12-2019 (Thu) To 05-12-2019 (Thu)
Date Resume	:	06-12-2019 (Fri)
Duration	:	1.0 Day(s)
Reason	:	Check up hospital
Remarks	:	Check up hospital
Leave Entitlement	:	18.0 Day(s)
Leave Taken	:	14.5 Day(s)
Leave Balance	:	3.5 Day(s)
Annual Leave	:	14.0 Day(s)
Emergency Leave	:	0.5 Day(s)
Unpaid Leave	:	0.0 Day(s)
Medical Leave	:	4.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)
Approved by	:	Tanasegaran A/L V.Sithambaram 29-11-2019 (Fri) 22:19:26

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