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HR-LF-Deng-2019-03124

APPLICATION FOR LEAVE

Name	:	Chui Soo Chan
Department	:	Lightcraft KL
Designation	:	SENIOR PURCHASING EXECUTIVE
Date Applied	:	14-11-2019 (Thu) 18:17:31

Type of Leave	:	Annual Leave
Date From	:	21-11-2019 (Thu) To 21-11-2019 (Thu)
Date Resume	:	22-11-2019 (Fri)
Duration	:	0.5 Day(s)
Reason	:	AL
Remarks	:	Shira cancel this leave application on 18-11-2019 11:44:24

Leave Entitlement	:	18.0 Day(s)
Leave Taken	:	16.0 Day(s)
Leave Balance	:	2.0 Day(s)

Annual Leave	:	16.0 Day(s)
Emergency Leave	:	0.0 Day(s)
Unpaid Leave	:	0.0 Day(s)
Medical Leave	:	0.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)

Approved by	:	Haw Siew Kien 15-11-2019 (Fri) 10:59:49

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