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HR-LF-Deng-2019-02837

APPLICATION FOR LEAVE

Name	:	Muhammad Alif Izman bin Mohd Isa
Department	:	Lightcraft KL
Designation	:	SENIOR TECHNICIAN
Date Applied	:	03-09-2019 (Tue) 10:25:42
Type of Leave	:	Annual Leave
Date From	:	10-09-2019 (Tue) To 10-09-2019 (Tue)
Date Resume	:	11-09-2019 (Wed)
Duration	:	1.0 Day(s)
Reason	:	Holiday
Remarks	:	Holiday
Leave Entitlement	:	18.0 Day(s)
Leave Taken	:	11.5 Day(s)
Leave Balance	:	6.5 Day(s)
Annual Leave	:	11.0 Day(s)
Emergency Leave	:	0.5 Day(s)
Unpaid Leave	:	0.0 Day(s)
Medical Leave	:	2.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)
Approved by	:	Tanasegaran A/L V.Sithambaram 03-09-2019 (Tue) 11:28:40

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