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HR-LF-Deng-2019-02805

APPLICATION FOR LEAVE

Name	:	Tang Yin Chee
Department	:	Lightcraft Sungai Besi
Designation	:	RETAIL MANAGER
Date Applied	:	19-08-2019 (Mon) 10:44:43
Type of Leave	:	Annual Leave
Date From	:	06-12-2019 (Fri) To 07-12-2019 (Sat)
Date Resume	:	08-12-2019 (Sun)
Duration	:	2.0 Day(s)
Reason	:	Going back hometown
Remarks	:	NULL
Leave Entitlement	:	22.0 Day(s)
Leave Taken	:	22.0 Day(s)
Leave Balance	:	0.0 Day(s)
Annual Leave	:	22.0 Day(s)
Emergency Leave	:	0.0 Day(s)
Unpaid Leave	:	0.0 Day(s)
Medical Leave	:	0.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)
Approved by	:	Ho Swee Yen 23-08-2019 (Fri) 19:32:29

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