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HR-LF-Deng-2019-02358

APPLICATION FOR LEAVE

Name	:	Shahirah binti Husin
Department	:	Lightcraft KL
Designation	:	RECEPTIONIST CUM ADMIN ASISSTA
Date Applied	:	24-04-2019 (Wed) 10:47:43
Type of Leave	:	Annual Leave
Date From	:	03-05-2019 (Fri) To 03-05-2019 (Fri)
Date Resume	:	06-05-2019 (Mon)
Duration	:	1.0 Day(s)
Reason	:	NULL
Remarks	:	No babysitter
Leave Entitlement	:	16.0 Day(s)
Leave Taken	:	10.5 Day(s)
Leave Balance	:	5.5 Day(s)
Annual Leave	:	8.0 Day(s)
Emergency Leave	:	2.5 Day(s)
Unpaid Leave	:	5.0 Day(s)
Medical Leave	:	4.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)
Approved by	:	Evelyn Voo Yi Peng 24-04-2019 (Wed) 11:26:10

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