LIGHTCRAFT®

...light. Years ahead.

HR-LF-Deng-2019-01964

APPLICATION FOR LEAVE

Name	:	Freddy Lim Yong Cheng
Department	:	Lightcraft Architect
Designation	:	DESIGN DIRECTOR
Date Applied	:	24-01-2019 (Thu) 23:26:59

Type of Leave	:	Annual Leave
Date From	:	07-02-2019 (Thu) To 08-02-2019 (Fri)
Date Resume	:	11-02-2019 (Mon)
Duration	:	2.0 Day(s)
Reason	:	NULL
Remarks	:	Cny

Leave Entitlement	:	22.0 Day(s)
Leave Taken	:	6.5 Day(s)
Leave Balance	:	15.5 Day(s)

Annual Leave	:	6.5 Day(s)
Emergency Leave	:	0.0 Day(s)
Unpaid Leave	:	0.0 Day(s)
Medical Leave	:	0.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)

Approved by	:	Sua Kim Seng 28-01-2019 (Mon) 15:29:15

save trees save the earth

This is system automatic generated, not signature required.