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HR-LF-Deng-2018-01591

APPLICATION FOR LEAVE

Name	:	Izama Rida Idayu bt Ibrahim
Department	:	Lightcraft KL
Designation	:	PURCHASING & INVENTORY CLERK
Date Applied	:	30-11-2018 (Fri) 08:35:42
Type of Leave	:	Unpaid Leave
Date From	:	10-12-2018 (Mon) To 10-12-2018 (Mon)
Date Resume	:	11-12-2018 (Tue)
Duration	:	1.0 Day(s)
Reason	:	Bring my mother to follow up check up
Remarks	:	NULL
Leave Entitlement	:	0.0 Day(s)
Leave Taken	:	0.0 Day(s)
Leave Balance	:	0.0 Day(s)
Annual Leave	:	0.0 Day(s)
Emergency Leave	:	0.0 Day(s)
Unpaid Leave	:	4.0 Day(s)
Medical Leave	:	2.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)
Hospital Leave	:	0.0 Day(s)
Approved by	:	Haw Siew Kien 04-12-2018 (Tue) 09:24:55

save trees save the earth

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