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HR-LF-Deng-2018-00247

# APPLICATION FOR LEAVE

| | | |
|---|---|---|
| Name | : | Lim Hui Ling |
| Department | : | Lightcraft Penang |
| Designation | : | RETAIL CONSULTANT |
| Date Applied | : | 02-02-2018 (Fri) 19:04:05 |

| | | |
|---|---|---|
| Type of Leave | : | Annual Leave |
| Date From | : | 08-02-2018 (Thu) To (08-02-2018Thu) |
| Date Resume | : | 09-02-2018 (Fri) |
| Duration | : | 1.0 Day(s) |
| Reason | : | NULL |
| Remarks | : | AL |

| | | |
|---|---|---|
| Leave Entitlement | : | 16.0 Day(s) |
| Leave Taken | : | 4.0 Day(s) |
| Leave Balance | : | 12.0 Day(s) |

| | | |
|---|---|---|
| Annual Leave | : | 4.0 Day(s) |
| Emergency Leave | : | 0.0 Day(s) |
| Unpaid Leave | : | 0.0 Day(s) |
| Medical Leave | : | 0.0 Day(s) |
| Maternity Leave | : | 0.0 Day(s) |
| Compassionate Leave | : | 0.0 Day(s) |
| Paternity Leave | : | 0.0 Day(s) |
| Examination Leave | : | 0.0 Day(s) |

| | | |
|---|---|---|
| Approved by | : | Loh Weng Ee<br>08-02-2018 (Thu) 11:56:59 |

save trees save the earth

*This is system automatic generated, not signature required.*