LIGHTCRAFT®

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HR-LF-Deng-2018-00052

APPLICATION FOR LEAVE

Name	:	Aziah binti Abdul Rani
Department	:	Lightcraft Project
Designation	:	SENIOR PROJECT EXECUTIVE
Date Applied	:	05-01-2018 (Fri) 13:47:34

Type of Leave	:	Annual Leave
Date From	:	19-02-2018 (Mon) To (19-02-2018Mon)
Date Resume	:	19-02-2018 (Mon)
Duration	:	1.0 Day(s)
Reason	:	NULL
Remarks	:	Balik kampung

Leave Entitlement	:	20.0 Day(s)
Leave Taken	:	3.0 Day(s)
Leave Balance	:	17.0 Day(s)

Annual Leave	:	3.0 Day(s)
Emergency Leave	:	0.0 Day(s)
Unpaid Leave	:	0.0 Day(s)
Medical Leave	:	0.0 Day(s)
Maternity Leave	:	0.0 Day(s)
Compassionate Leave	:	0.0 Day(s)
Paternity Leave	:	0.0 Day(s)
Examination Leave	:	0.0 Day(s)

Approved by	:	Ho Swee Yen 15-01-2018 (Mon) 21:34:27

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