LIGHTCRAFT®

…light. Years ahead.

EMPLOYEE ATTENDANCE REPORT Dec-2019

Name: Chan Yi Wen (E-0117)

Date	Roster	Attendance		Different		Work Hours		Different	Attendance Verification	
		In	Out	In	Out	Plan	Actual			
01-12 (Sun)	Off Day									
02-12 (Mon)	09:00 18:00	08:58	18:20	0 h 1 m	0 h 20 m	9 h 0 m	9 h 22 m	0 h 22 m		
03-12 (Tue)	09:00 18:00	09:01	18:29	-0 h 1 m	0 h 29 m	9 h 0 m	9 h 27 m	0 h 27 m		
04-12 (Wed)	09:00 18:00	08:58	18:30	0 h 1 m	0 h 30 m	9 h 0 m	9 h 32 m	0 h 32 m		
05-12 (Thu)	09:00 18:00	08:59	18:31	0 h 0 m	0 h 31 m	9 h 0 m	9 h 31 m	0 h 31 m		
06-12 (Fri)	09:00 18:00	08:58	18:31	0 h 1 m	0 h 31 m	9 h 0 m	9 h 33 m	0 h 33 m		
07-12 (Sat)	Off Day									
08-12 (Sun)	Off Day									
09-12 (Mon)	09:00 18:00	09:00	18:31	-0 h 0 m	0 h 31 m	9 h 0 m	9 h 30 m	0 h 30 m		
10-12 (Tue)	09:00 18:00	08:58	18:30	0 h 1 m	0 h 30 m	9 h 0 m	9 h 32 m	0 h 32 m		
11-12 (Wed)	09:00 18:00	09:01	18:29	-0 h 1 m	0 h 29 m	9 h 0 m	9 h 28 m	0 h 28 m		
12-12 (Thu)	09:00 18:00	08:59	18:19	0 h 0 m	0 h 19 m	9 h 0 m	9 h 20 m	0 h 20 m		
13-12 (Fri)	09:00 18:00	09:01	18:30	-0 h 1 m	0 h 30 m	9 h 0 m	9 h 28 m	0 h 28 m		
14-12 (Sat)	Off Day									
15-12 (Sun)	Off Day									
16-12 (Mon)	09:00 18:00	08:59	18:33	0 h 1 m	0 h 33 m	9 h 0 m	9 h 34 m	0 h 34 m		
17-12 (Tue)	09:00 18:00	08:59	18:26	0 h 0 m	0 h 26 m	9 h 0 m	9 h 27 m	0 h 27 m		
18-12 (Wed)	09:00 18:00	08:59	18:58	0 h 0 m	0 h 58 m	9 h 0 m	9 h 59 m	0 h 59 m	OUT: 09:12 Shahirah binti	System Error
19-12 (Thu)	09:00 18:00	09:12	18:31	-0 h 12 m	0 h 31 m	9 h 0 m	9 h 18 m	0 h 18 m		
20-12 (Fri)	09:00 18:00	08:58	18:12	0 h 1 m	0 h 12 m	9 h 0 m	9 h 14 m	0 h 14 m		
21-12 (Sat)	Off Day									
22-12 (Sun)	Off Day									
23-12 (Mon)	09:00 18:00	09:02	18:33	-0 h 2 m	0 h 33 m	9 h 0 m	9 h 30 m	0 h 30 m		
24-12 (Tue)	09:00 18:00	09:00	18:17	-0 h 0 m	0 h 17 m	9 h 0 m	9 h 16 m	0 h 16 m		
25-12 (Wed)	P.Holiday									
26-12 (Thu)	09:00 18:00	09:01	18:23	-0 h 1 m	0 h 23 m	9 h 0 m	9 h 21 m	0 h 21 m		
27-12 (Fri)	09:00 18:00	09:01	00:00	-0 h 1 m		9 h 0 m		-0 h 59 m		
28-12 (Sat)	Off Day									
29-12 (Sun)	Off Day									
30-12 (Mon)	09:00 18:00									
31-12 (Tue)	09:00 18:00									
TOTAL	21 Days	19 Days								

Leave Information

Entitlement Leave	: 0.0 day(s)	Unpaid Leave	: 0.0 day(s)	Maternity Leave	: 0.0 day(s)
Annual Leave	: 0.0 day(s)	Medical Leave	: 0.0 day(s)	Maternity Leave	: 0.0 day(s)
Emergency Leave	: 0.0 day(s)	Compassionate Leave	: 0.0 day(s)	Exam Leave	: 0.0 day(s)
Leave Taken	: 0.0 day(s)				
Leave Balance	: 0.0 day(s)				