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EMPLOYEE ATTENDANCE REPORT Apr-2018

Name: Yeo Ooi Suan (E-0055)

Date	Roster	Attendance		Different		Work Hours		Different	Attendance Verification	
		In	Out	In	Out	Plan	Actual			
01-04 (Sun)	Off Day									
02-04 (Mon)	09:00 18:00	08:54	19:45	0 h 5 m	1 h 45 m	9 h 0 m	10 h 51 m	1 h 51 m		
03-04 (Tue)	09:00 18:00	08:55	20:38	0 h 4 m	2 h 38 m	9 h 0 m	11 h 42 m	2 h 42 m		
04-04 (Wed)	09:00 18:00	08:52	21:17	0 h 7 m	3 h 17 m	9 h 0 m	12 h 24 m	3 h 24 m		
05-04 (Thu)	09:00 18:00	08:48	20:37	0 h 11 m	2 h 37 m	9 h 0 m	11 h 48 m	2 h 48 m		
06-04 (Fri)	09:00 18:00	08:53	21:29	0 h 6 m	3 h 29 m	9 h 0 m	12 h 35 m	3 h 35 m		
07-04 (Sat)	Off Day									
08-04 (Sun)	Off Day									
09-04 (Mon)	09:00 18:00	09:05	20:11	-0 h 5 m	2 h 11 m	9 h 0 m	11 h 6 m	2 h 6 m		
10-04 (Tue)	09:00 18:00	08:58	19:40	0 h 1 m	1 h 40 m	9 h 0 m	10 h 42 m	1 h 42 m		
11-04 (Wed)	Medical Leave									
12-04 (Thu)	09:00 18:00	08:53	18:31	0 h 6 m	0 h 31 m	9 h 0 m	9 h 38 m	0 h 38 m		
13-04 (Fri)	09:00 18:00	08:52	21:35	0 h 7 m	3 h 35 m	9 h 0 m	12 h 42 m	3 h 42 m		
14-04 (Sat)	Off Day									
15-04 (Sun)	Off Day									
16-04 (Mon)	09:00 18:00	09:18	19:52	-0 h 18 m	1 h 52 m	9 h 0 m	10 h 34 m	1 h 34 m		
17-04 (Tue)	09:00 18:00	09:00	21:15	-0 h 0 m	3 h 15 m	9 h 0 m	12 h 14 m	3 h 14 m		
18-04 (Wed)	09:00 18:00	09:00	20:42	-0 h 0 m	2 h 42 m	9 h 0 m	11 h 41 m	2 h 41 m		
19-04 (Thu)	09:00 18:00	09:05	19:39	-0 h 5 m	1 h 39 m	9 h 0 m	10 h 34 m	1 h 34 m		
20-04 (Fri)	09:00 18:00	09:15	20:00	-0 h 15 m	2 h 0 m	9 h 0 m	10 h 44 m	1 h 44 m		
21-04 (Sat)	Off Day									
22-04 (Sun)	Off Day									
23-04 (Mon)	09:00 18:00	09:04	18:18	-0 h 4 m	0 h 18 m	9 h 0 m	9 h 13 m	0 h 13 m		
24-04 (Tue)	09:00 18:00	09:01	20:12	-0 h 1 m	2 h 12 m	9 h 0 m	11 h 10 m	2 h 10 m		
25-04 (Wed)	09:00 18:00	09:02	19:52	-0 h 2 m	1 h 52 m	9 h 0 m	10 h 50 m	1 h 50 m		
26-04 (Thu)	09:00 18:00	08:49	20:42	0 h 10 m	2 h 42 m	9 h 0 m	11 h 52 m	2 h 52 m		
27-04 (Fri)	09:00 18:00	09:03	20:14	-0 h 3 m	2 h 14 m	9 h 0 m	11 h 10 m	2 h 10 m		
28-04 (Sat)	Off Day									
29-04 (Sun)	Off Day									
30-04 (Mon)	09:00 18:00	08:44	20:19	0 h 15 m	2 h 19 m	9 h 0 m	11 h 34 m	2 h 34 m		
TOTAL	21 Days	20 Days								

Leave Information

Entitlement Leave	:14.0 day(s)	Unpaid Leave	: 0.0 day(s)	Maternity Leave	: 0.0 day(s)
Annual Leave	: 7.0 day(s)	Medical Leave	: 1.0 day(s)	Maternity Leave	: 0.0 day(s)
Emergency Leave	: 0.0 day(s)	Compassionate Leave	: 0.0 day(s)	Exam Leave	: 0.0 day(s)
Leave Taken	: 7.0 day(s)				
Leave Balance	: 7.0 day(s)				