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EMPLOYEE ATTENDANCE REPORT Feb-2018

Name: Norazurainie binti Ismail (E-0021)

Date	Roster	Attendance		Different		Work Hours		Different	Attendance Verification	
		In	Out	In	Out	Plan	Actual			
01-02 (Thu)	P.Holiday									
02-02 (Fri)	09:00 18:00	08:18	18:10	0 h 41 m	0 h 10 m	9 h 0 m	9 h 51 m	0 h 51 m		
03-02 (Sat)	Off Day									
04-02 (Sun)	Off Day									
05-02 (Mon)	09:00 18:00	08:22	18:05	0 h 37 m	0 h 5 m	9 h 0 m	9 h 43 m	0 h 43 m		
06-02 (Tue)	Emerg. Leave	13:43	18:07	-4 h 43 m	0 h 7 m	9 h 0 m	4 h 23 m	-4 h 37 m		
07-02 (Wed)	09:00 18:00	08:18	18:03	0 h 41 m	0 h 3 m	9 h 0 m	9 h 44 m	0 h 44 m		
08-02 (Thu)	Emerg. Leave									
09-02 (Fri)	Annual Leave									
10-02 (Sat)	Off Day									
11-02 (Sun)	Off Day									
12-02 (Mon)	09:00 18:00	08:43	18:10	0 h 16 m	0 h 10 m	9 h 0 m	9 h 27 m	0 h 27 m		
13-02 (Tue)	Annual Leave									
14-02 (Wed)	09:00 18:00	08:26	18:06	0 h 33 m	0 h 6 m	9 h 0 m	9 h 39 m	0 h 39 m		
15-02 (Thu)	09:00 18:00	08:21	13:04	0 h 38 m	-4 h 55 m	9 h 0 m	4 h 42 m	-4 h 18 m		
16-02 (Fri)	P.Holiday									
17-02 (Sat)	P.Holiday									
18-02 (Sun)	Off Day									
19-02 (Mon)	09:00 18:00	08:23	18:45	0 h 36 m	0 h 45 m	9 h 0 m	10 h 21 m	1 h 21 m		
20-02 (Tue)	09:00 18:00	08:33	18:04	0 h 26 m	0 h 4 m	9 h 0 m	9 h 30 m	0 h 30 m		
21-02 (Wed)	09:00 18:00	08:15	18:03	0 h 44 m	0 h 3 m	9 h 0 m	9 h 48 m	0 h 48 m		
22-02 (Thu)	09:00 18:00	08:52	18:27	0 h 7 m	0 h 27 m	9 h 0 m	9 h 35 m	0 h 35 m		
23-02 (Fri)	09:00 18:00	08:22	18:02	0 h 37 m	0 h 2 m	9 h 0 m	9 h 40 m	0 h 40 m		
24-02 (Sat)	Off Day									
25-02 (Sun)	Off Day									
26-02 (Mon)	Medical Leave									
27-02 (Tue)	09:00 18:00	08:17	18:29	0 h 42 m	0 h 29 m	9 h 0 m	10 h 11 m	1 h 11 m		
28-02 (Wed)	09:00 18:00	08:12	20:41	0 h 47 m	2 h 41 m	9 h 0 m	12 h 29 m	3 h 29 m	OUT: 22:02 Haw Siew Kien	Go to lc
TOTAL	18 Days	14 Days								

Leave Information

Entitlement Leave	:20.0 day(s)	Unpaid Leave	: 1.0 day(s)	Maternity Leave	: 0.0 day(s)
Annual Leave	: 5.0 day(s)	Medical Leave	: 3.0 day(s)	Maternity Leave	: 0.0 day(s)
Emergency Leave	: 1.5 day(s)	Compassionate Leave	: 0.0 day(s)	Exam Leave	: 0.0 day(s)
Leave Taken	: 6.5 day(s)				
Leave Balance	:13.5 day(s)				