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EMPLOYEE ATTENDANCE REPORT Dec-2019

Name: Mohamad Rizal bin Mohamad Yusoff (E-0019)

Date	Roster	Attendance		Different		Work Hours		Different	Attendance Verification	
		In	Out	In	Out	Plan	Actual			
01-12 (Sun)	Off Day									
02-12 (Mon)	09:00 18:00	09:24	18:42	-0 h 24 m	0 h 42 m	9 h 0 m	9 h 18 m	0 h 18 m		
03-12 (Tue)	09:00 18:00	09:49	19:16	-0 h 49 m	1 h 16 m	9 h 0 m	9 h 26 m	0 h 26 m		
04-12 (Wed)	09:00 18:00	09:12	19:14	-0 h 12 m	1 h 14 m	9 h 0 m	10 h 2 m	1 h 2 m		
05-12 (Thu)	09:00 18:00	09:07	09:20	-0 h 7 m	15 h 20 m	9 h 0 m	0 h 12 m	-8 h 48 m		
06-12 (Fri)	09:00 18:00	09:20	18:03	-0 h 20 m	0 h 3 m	9 h 0 m	8 h 43 m	-0 h 17 m		
07-12 (Sat)	Off Day									
08-12 (Sun)	Off Day									
09-12 (Mon)	09:00 18:00	09:13	18:33	-0 h 13 m	0 h 33 m	9 h 0 m	9 h 20 m	0 h 20 m		
10-12 (Tue)	09:00 18:00	10:01	18:02	-1 h 1 m	0 h 2 m	9 h 0 m	8 h 0 m	-1 h 0 m		
11-12 (Wed)	09:00 18:00	09:20	08:44	-0 h 20 m	14 h 44 m	9 h 0 m	23 h 23 m	14 h 23 m		
12-12 (Thu)	09:00 18:00	08:44	18:12	0 h 15 m	0 h 12 m	9 h 0 m	9 h 28 m	0 h 28 m		
13-12 (Fri)	09:00 18:00	09:10	18:12	-0 h 10 m	0 h 12 m	9 h 0 m	9 h 1 m	0 h 1 m		
14-12 (Sat)	Off Day									
15-12 (Sun)	Off Day									
16-12 (Mon)	09:00 18:00	09:25	18:12	-0 h 25 m	0 h 12 m	9 h 0 m	8 h 46 m	-0 h 14 m		
17-12 (Tue)	09:00 18:00	09:11	09:06	-0 h 11 m	15 h 6 m	9 h 0 m	23 h 55 m	14 h 55 m		
18-12 (Wed)	09:00 18:00	09:06	18:49	-0 h 6 m	0 h 49 m	9 h 0 m	9 h 42 m	0 h 42 m		
19-12 (Thu)	09:00 18:00	09:15	18:21	-0 h 15 m	0 h 21 m	9 h 0 m	9 h 6 m	0 h 6 m		
20-12 (Fri)	09:00 18:00									
21-12 (Sat)	Off Day									
22-12 (Sun)	Off Day									
23-12 (Mon)	Annual Leave									
24-12 (Tue)	Annual Leave									
25-12 (Wed)	P.Holiday									
26-12 (Thu)	Annual Leave									
27-12 (Fri)	Annual Leave									
28-12 (Sat)	Off Day									
29-12 (Sun)	Off Day									
30-12 (Mon)	Annual Leave									
31-12 (Tue)	Annual Leave									
TOTAL	21 Days	14 Days								

Leave Information

Entitlement Leave	:20.0 day(s)	Unpaid Leave	: 0.0 day(s)	Maternity Leave	: 0.0 day(s)
Annual Leave	:20.0 day(s)	Medical Leave	: 7.5 day(s)	Maternity Leave	: 0.0 day(s)
Emergency Leave	: 0.0 day(s)	Compassionate Leave	: 0.0 day(s)	Exam Leave	: 0.0 day(s)
Leave Taken	:20.0 day(s)				
Leave Balance	: 0.0 day(s)				